

NORTH CAROLINA GLOBAL TRANSPARK

MEETING MINUTES NORTH CAROLINA GLOBAL TRANSPARK BOARD OF DIRECTORS

DATE: September 13, 2023 **TIME:** 1:00 pm **LOCATION:** Kinston, NC Hybrid Meeting (In-person or on Microsoft Teams)

MEMBERS PRESENT	Mr. Tom Hendrickson, Chair; Mr. John McNairy, Vice Chair; Mr. Jack Best, Mayor Dontario Hardy, Mr. Steve Mayo, Ms. Leanna Radford, Mr. William Roach, Mr. Danny Smith, Mr. Mat Tribula, Mr. Allen Wellons, Mr. Jordan Whichard
MEMBERS PRESENT VIA TEAMS	Ms. Mary Beth Fennell, Mr. Troy Gilleland, Dr. Rust Hunt, Mr. N. David Smith (1:14 pm) Mr. Keith Wheeler
MEMBERS ABSENT	Treasurer Folwell, Mr. Kevin Jones, Mr. Billy Lamm, Mr. Bob Wicker

AGENDA TOPICS

1. CALL TO ORDER AND ROLL CALL—CHAIRMAN TOM HENDRICKSON	
DISCUSSION SUMMARY	<p>Chairman Tom Hendrickson welcomed everyone to the Board meeting. He recognized Mr. Scott Clontz, former Board member, for his service to the NC Global TransPark Board. Mr. Clontz was first appointed in 2014 by the Speaker of the House. Most recently Mr. Clontz served on the Zoning and Land Use Committees. During his tenure on the Board, he has been continually active and engaged.</p> <p>Chairman Hendrickson recognized the visitors joining the meeting today: Ms. Merrie Jo Alcocke, Division II DOT Board member, Mr. J. Mac Daughety, Lenoir County Commissioner and Vice Chairman of the Economic Development Region Advisory Board, and Mr. Dan Barkins from NC Business magazine. He thanked Ms. Mary Alphin, Clerk of Superior Court, for attending and thanked her for swearing in our new members. Chairman Hendrickson introduced the new Board members and asked the new Board members to provide a brief introduction of themselves, beginning with Mr. William Roach. Mr. Roach, a native of Raleigh, graduated from NC State University. While working for TMC Jets, he became the Head of Business Development and later moved in the role of Senior Vice President of Commercial Operations. Later, he joined Wheels Up as the Senior Vice President of Marketplace Operations. He is currently employed with the Nautical Group as partner and Chief Revenue Officer. Mr. Michael A. "Mat" Tribula has served the State of North Carolina for thirty years. He began his career in Law Enforcement with the City of Kinston and was hired by the North Carolina Highway Patrol, where he was responsible for search and rescue. Being a native of Lenoir County, he has spent quite a bit of time at the Global TransPark including the time his division of the NC Highway Patrol was located here. Mr. Allen Wellons, a graduate of the University of North Carolina Chapel Hill, is from Smithfield. He received his Juris Doctor degree from North Carolina Central University in 1975. A state of North Carolina Senator, he served District 11 from 1996 to 2002. Mr. Wellons is a Governor appointee to the Board.</p>

	Chairman Hendrickson called the meeting to order. He asked Board Secretary, Gloria Blake, to call the roll of the Board.
ACTIONS TAKEN	No actions were taken.

2. DECLARATION OF QUORUM, ETHICS STATEMENT CONSIDERATION OF JUNE 14, 2023, MEETING MINUTES—CHAIRMAN TOM HENDRICKSON	
DISCUSSION SUMMARY	<p>After the roll call, Chairman Hendrickson stated a quorum had been met. He asked Ms. Blake to review the Ethics Statement. Ms. Blake reviewed the Ethics Statement and reminded members to complete the Ethics Declaration and the Recusal form, if applicable. Members may leave their completed forms at their seats following the meeting. She reminded Board members attending via TEAMS to email the forms following the meeting.</p> <p>Chairman Hendrickson asked if there were any additions or corrections to the June 14, 2023, meeting minutes, previously been distributed for review. There being none, he asked for a motion to approve.</p>
ACTIONS TAKEN	Mayor Hardy made the motion to approve the June 14, 2023, meeting minutes as presented. Board member McNairy seconded the motion. The motion passed unanimously.

3. ANNUAL ETHICS REVIEW - DANIEL JOHNSON, GENERAL COUNSEL	
DISCUSSION SUMMARY	Chairman Hendrickson asked Mr. Daniel Johnson, General Counsel to review the Ethics Policy and requirements. Mr. Johnson explained that the Ethics review is completed annually. Members are reminded of the duties and responsibilities of being a member of the GTP Board of Directors. Every member should have an Ethics policy and booklet for easy reference. He stated that each member receives notification regarding their SEI filings. The new members have already completed their SEI filings. Mr. Johnson is available to review any questions a member may have. Members may contact Ms. Aurea Rodriguez from the Governance Office in addition to contacting Mr. Johnson.
ACTIONS TAKEN	No actions were taken.

4. GTP UPDATE - PRESTON HUNTER, EXECUTIVE DIRECTOR	
DISCUSSION SUMMARY	<p>Mr. Hunter provided the update for the NCGTP.</p> <p>Airport Improvements: Capital Projects</p> <ul style="list-style-type: none"> Modernization of the Fuel Farm: Construction is underway. Funding for the project is provided through the State budget. The fuel farm will have three vertical tanks which provide 500,000 gallons of fuel storage. The new fuel farm will meet the UFC Standard for Defense Logistics Agency (DLA). Meeting this standard allows fuel sales to the Department of Defense Agencies. AVCON has received bids for construction.

- Terminal Building: This project is also funded through the State budget. When completed, there will be office space available for coworking space and possibly a small business incubator. The GTP is also exploring opportunities to partner with Lenoir Community College. MHA Works has completed plans for the eastern end of the building. Bid documents are being prepared.
- New Hangar at North Cargo: HDR has completed the design plans for the project. Staff are waiting for the costs of other projects prior to moving forward with advertising.
- North Cargo Upgrades for Draken: The GTP was awarded a grant from the Division of Aviation for \$900,000 for upfits to the remaining space at North Cargo. HRD and Draken are finalizing the plans for the upfits to advertise for bid.

Airport Improvements:

- ARFF Facility: Five certified part-time firefighters have been employed and are completing their ARFF training. Five additional new part-time firefighter positions have been approved. With the additional positions, fire protection coverage is available for Draken and other tenants' needs through evening hours. Although minor cosmetic changes were made recently, upgrades will be made utilizing Airport Infrastructure Grant Funding (AIG). Due to the age of the ARFF truck, the GTP should plan on purchasing a new ARFF truck for future years.
- Airport Improvements: GTP is grading the outlying airfield to improve maintenance and is grading the perimeter access road around the fence line. The GTP is working with a forestry consultant to clear the remaining woods within the fence line. Marketable lots are being cleared; however, there is some difficulty in finding a companies interested in clearing the properties without replanting them. There are three projects submitted for AIP funds and include: a) upgrade airport signage; b) upgrade runway lighting, and c) upgrade stormwater drainage.
- FAA Part 139 Inspection: Annual inspection occurred in July. Items identified as deficient are:
 - a) Update the Airport Certification Manual including the Snow and Ice Emergency Plan
 - b) Upgrade the lighting and signs
 - c) Document training procedures and curriculum

There are 72 airports in NC and only 14 of those are 139 certified. Of those 14, only 4 are General Aviation airports. Mr. Hunter congratulated Mr. Morris and his team for the work they did to prepare for the inspection.

NTIA Broadband Grant Updates:

- Atkins Global is serving as the administrator for NTIA Broadband grant. The company currently works with NCDOT on its large broadband grant. The subrecipient agreement is being finalized with InfinityLink. The environmental phase is complete. InfinityLink has been able to secure the needed bonding to cover the project in multiple phases.

Tenant Updates

- Fly Exclusive: EG Acquisition Corporation and FlyExclusive announced filing of the preliminary proxy statement with the SEC in connection with their proposed business combination. FlyExclusive continues to expand their operations at Kinston Regional Airport. The Striping and Paint Hangar Production continues to grow. The base rate is 12 planes per year. For each additional plane, FlyExclusive completes above the base rate, there is an additional rental fee collected. The first-year operations completed 21 planes and the second-year operations achieved 26 planes.
- Lenoir Community College Aviation Center of Excellence: The plans are in the final review stages. LCC anticipates construction will begin in 2024 with completion in 2026.

Ongoing Projects and Initiatives

- FRC East: FRCE is still coordinating approval through the chain of command for both the Multipurpose Industrial Production Facility aboard MCAS Cherry Point to support the F-35 operations and the MRO Production Facility for C-130 Aircraft

	<p>workload at the NCGTP. FRCE has received the DSOR (Designated Source of Repair) for the following platforms:</p> <ul style="list-style-type: none"> ➤ USAF HH-60W Jolly Green II Helicopter ➤ USAF MH 139A Graywolf Helicopter ➤ Navy and Marine Corp C/KC-130J Super Hercules and C/KC-130T Hercules aircraft <p>NAVFAC has been issued the authority to execute an agreement for the C-130 Facility. HDR Engineering is working with FRCE on preliminary designs for the C-130 hangar.</p> <ul style="list-style-type: none"> • The NC Senate Budget included an allocation of \$350 million dollars to fund the construction of the facility upon execution of an Intergovernmental Support Agreement with the Navy. Five million dollars will be set aside for preliminary engineering work. The funding does require an annual payback of \$15 million dollars. The Construction Manager at Risk Services (CMAR) for the project was advertised and proposal received. The completion date of the C-130 project is September 2026, with an induction of two in the first year. A letter of agreement will hopefully be signed later this month. The C-130 facility is expected to have ten bays, a paint/strip facility, a place for fueling and de-fueling, and space for flight support. The facility is comparable to the size of Spirit Aerospace. • Airfield and Industrial Park Expansions: Duke Energy performed a site assessment study of a 500-acre site on the North side of the runway. Site selector Global Location Strategies (GLS) completed the assessment. (Report attached to the minutes.) One of the weaknesses found in the assessment is the lack of an interstate. The report is on the EDR website for review. • Customs Federal Inspection Station: NCGTP will qualify for the Reimbursable Service Program (RSP). Having a Federal Inspection Station will allow international flights to enter and exit through the Kinston Regional Jetport. The GTP would need to provide the facilities and partner with Customs and Border Patrol to provide services upon request from stakeholders. Wilson Group Architects has developed a preliminary design of the facility to estimate the cost of the facility and maintenance. The rough estimate for a complete build-out is between \$9 and \$10 million dollars. Board member Danny Smith asked if there is a possibility for grants for this facility. Mr. Hunter responded there may be potential for grants. • General Updates: The TransPark needs to develop both Aviation and Non-Aviation properties. The 404 and 401 Permits cover 5,775 acres of property, with approximately 3,275 acres not currently under the GTP's ownership. The USACE request to transfer the mitigation credits to a mitigation bank was sent. The GTP has purchased two vehicles from surplus for the airfield. Previously, GTP was utilizing the Division of Highways' vehicle. A new tractor was leased for the airfield. • Outreach Efforts: U.S. Senator Ted Budd and U.S. Representative Greg Murphy visited and toured the GTP. ISO hosted Aviation Center Education Academies July 10-13, 2023, and July 17-20, 2023, in partnership with the Lenoir County Public School System. A representative from Marshall Aerospace visited the GTP. NCIS Representatives from Cherry Point and Camp Lejeune visited the GTP on July 6. Mr. Gage King began employment with the GTP on August 19, 2023, as the NCGTP Project Manager.
ACTIONS TAKEN	There were no actions taken.

5. REGIONAL ECONOMIC DEVELOPMENT UPDATE—MARK POPE, PRESIDENT

DISCUSSION SUMMARY	Mr. Mark Pope presented an update on the Economic Development Region. He stated that there is activity across the state and in our region. Since November 2020, the Region has had 24 announcements with 2,600 jobs created and \$393 million in capital investment. Mr.
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	<p>Foucht and Mr. Moore have responded to requests for information totaling \$8.6 billion dollars in capital investment. Wayne County has two shell buildings going up with steel; Lenoir County is preparing a pad-ready site in the Industrial Park. EDR is pursuing grants through Golden Leaf for site-prep. Using HubSpot, a new software package, EDR has responded to RFIs totaling \$2.4 million dollars in capital investment and more than 6,000 jobs. Recent events for EDR include:</p> <ul style="list-style-type: none"> ➤ I-42/US 70 Corridor Committee Meeting ➤ H & T Trucking Expansion ➤ 2nd Annual Greene County Job Fair (today) ➤ Duke Energy Site Assessment <p>Mr. Pope presented an overview of the Duke Energy Site Assessment, completed by Global Location Strategies (GLS). The advantages of the GTP are:</p> <ul style="list-style-type: none"> ➤ No environmental conditions have been identified. ➤ Strong existing utility capacity for certain types of projects, and clear understanding of required improvements to accommodate potential larger-scale projects. ➤ Access to a skilled, specialized manufacturing workforce and availability of Lenoir Community College Aviation Center of Excellence. <p>The items needing additional work include:</p> <ul style="list-style-type: none"> ➤ Proximity to interstate. There is not a timeline for completion of the future I-42 and therefore, may result as deterrent or perceived as a weakness for those that rely on large trucks for transporting raw materials and finished products. ➤ Site access via Poole Road and Cargo Road may not be suitable for a significant amount of traffic. This is the only point of ingress and egress. Industrial users sometimes prefer multiple access points. <p>Mr. Danny Smith inquired about the status of Spine Road. Mr. Hunter stated the GTP will begin preliminary prep work such as grading to prepare for the possibility of new industry in need of multiple access points.</p>
ACTIONS TAKEN	There were no actions taken.

6. FINANCIAL UPDATE – JOHN MCNAIRY, CHAIR OF THE FINANCE COMMITTEE	
DISCUSSION	<p>Vice Chair McNairy presented the Fiscal Year 2024 Finance Committee Report for the period ending July 31, 2023. He asked the Board members to review page 6 of their report. There is a cash balance on hand of \$20,358,694. Of that amount, \$3,673,701 is undesignated or unreserved. On page 7, the cash flow shows a net decrease in cash and cash equivalents of \$415,531. Vice Chair McNairy reminded the Board the decrease is a result of timing, the beginning of a new fiscal year and not having an approved State budget. He reviewed pages 8 and 9 of the report, which reflect revenues and expenses by type. The budget is based upon an interim budget. The GTP is approximately \$100,000 to the good. Mr. Hunter asked the Board to review page 13; he reiterated the budget numbers shown are not what the Board approved in June. The approved budget will be reflected in the reports when the State budget is approved. With no other discussion, Chairman Hendrickson asked for a motion to approve the report.</p>
ACTIONS TAKEN	<p>Board member Danny Smith made the motion to approve the financial report for the period ending July 31, 2023. Board member Jordan Whichard seconded the motion. The motion passed unanimously.</p>

7. COMMITTEE UPDATES – COMMITTEE CHAIRS	
DISCUSSION	<p>Vice Chair John McNairy provided an update on the Finance Committee's work. As the report earlier shows, the financial status of the NCGTP is good. Vice-Chair McNairy explained that the members of the Committee are very engaged in their roles to ensure the financial status is good.</p> <p>Board member Best stated the Business Development Committee's focus is working towards having a Regional Water and Sewer system here. The efforts may help to alleviate the issues throughout our region.</p> <p>Board member Wheeler stated the Military Affairs Committee held the Forum in May, with the objective of being a feeder to the Annual NCMBC Aerospace Summit. During the combined meeting with the NCMBC, the NCMBC members stated they are experiencing scheduling challenges and the Summit may not be held until the fall of 2024. One of the possibilities being considered by the MAC is hosting a Forum in 2024. The Forum spurred energy towards collaborating regionally. The federal Economic Development Administration (EDA) provided an RFP for Regional Tech Hubs. An application was submitted and if awarded, will assist collaborative efforts with funding resources for Regional Aerospace for educators, industries, workforce development organizations, government leaders and economic development leaders across Eastern North Carolina</p> <p>Chairman Hendrickson provided the update for the Zoning and Land Use Committee. He has developed a template for use which will contain the data necessary for each of the parcels available for lease. The template was sent to the State for assistance from interns to populate the data. This process has taken longer than expected. Having this information all together on the maps will help the Board prioritize the properties that the GTP should try to option. These efforts combined will help "build the case" for moving forward with Spine Road before the permit expires.</p> <p>Chairman Hendrickson updated the Board on the Executive Committee meeting held earlier today. The Committee reviewed the existing Committee and its members. The Committees are staffed as follows:</p> <ul style="list-style-type: none"> • Executive: Chairman Hendrickson, Vice-Chair McNairy, Board member Best, Board member Fennell, Board member Wheeler • Finance: Chairman McNairy, Board member Best, Board member Jones, Board member Radford, Treasurer Folwell (ex-officio) • Military Affairs: Chairman Wheeler, Board member Fennell, Board member Lamm, Board member Gilleland, Board member Tribula • Zoning & Land Use: Chairman Hendrickson, Board member Mayo, Board member Danny Smith, Board member David Smith, Board member Allen Wellons, Board member Wicker • Business Development: Chairman Best, Board member Hardy, Board member Hunt, Board member Roach, Board member Whichard
ACTIONS TAKEN	No actions were taken.

8. CLOSING COMMENTS/ADJOURNMENT—CHAIRMAN TOM HENDRICKSON	
DISCUSSION	Chairman Hendrickson thanked everyone for being present today. He believes we will have more to discuss at the December 13, 2023, meeting. Chairman Hendrickson stated if there are no additional items to come before the Board, he will accept a motion to adjourn.
ACTIONS TAKEN	Mayor Hardy made the motion to adjourn. Vice-Chair McNairy seconded the motion. The Board approved the motion unanimously.

The next scheduled Board meeting is December 13, 2023, at 1:00 pm.