



## MEETING MINUTES

### NORTH CAROLINA GLOBAL TRANSPARK BOARD OF DIRECTORS

DATE: January 17, 2025      TIME: 10:00 am      LOCATION: Kinston, NC Microsoft Teams Meeting

MEMBERS PRESENT	Jack Best, Billy Lamm, Danny Smith, Mat. Tribula
MEMBERS PRESENT VIA PHONE	Chairman Tom Hendrickson, Vice Chair John McNairy, Mary Beth Fennell, Steve Mayo, Leanna Radford, Allen Wellons, Keith Wheeler, Jordan Whichard
MEMBERS ABSENT	Treasurer Braford Briner, Mayor Don Hardy, Dr. Rusty Hunt, Kevin Jones, Susan Rabon, William Roach, N. David Smith

#### AGENDA TOPICS

1. CALL TO ORDER - CHAIRMAN TOM HENDRICKSON	
DISCUSSION SUMMARY	Chairman Hendrickson welcomed everyone to the meeting. He thanked Mr. Barkins for attending. The meeting is to review and to approve PGMP #6 Pre-engineered Metal Building Erection for the Large Aircraft MRO Facility ( C-130 Project). Chairman Hendrickson called the meeting to order and asked Ms. Blake to conduct a roll call.
ACTIONS TAKEN	No action was taken.

2. DECLARATION OF QUORUM, ETHICS STATEMENT - CHAIRMAN TOM HENDRICKSON	
DISCUSSION SUMMARY	Chairman Hendrickson declared the members on the Teams Meeting and in the room constitute a quorum. He declared the meeting open to conduct business. Chairman Hendrickson asked Ms. Blake to read the ethics statement for the record. Ms. Blake read the Ethics Statement. She stated the Ethics Policy Declarations had been emailed to the Board members. She asked the members to please complete the forms and the recusal forms if appropriate and forward the forms via email to her.
ACTIONS TAKEN	There were no actions taken.

### 3. PGMP # 6 PACKAGE - JEREMY STROUD, EXECUTIVE DIRECTOR

#### DISCUSSION SUMMARY

Chairman Hendrickson explained this meeting is to review and approve the PGMP #6 package. He asked Mr. Stroud to provide a summary of Package #6.

Mr. Stroud explained the scope of work for this PGMP was bid in three packages in order to obtain competitive quotes. The total cost of this work is \$16,831,154. The packages were: BP0583.1 PEMB Erect (MRO); BP0583.2 -PEMB Erect (Fuel/Defuel + Flight Test Hangars); BP0583.3 PEMP Erect (Corrosion Control Facility) There were 2 bidders. The low bidder asked to withdraw as a result of not including everything necessary in the package. The low-responsive bidder is H. S. Williams Company. The contract was modified to include a contract credit of \$51,412 for procurement through a single contract. Snow Guards were an additional charge of \$368,000 to furnish and install, as this item was omitted. However, construction contingency funds were used to mitigate the costs. The total cost with contingency, insurance, bonds and fees totals \$16,831,154. The package is over the estimate by \$3.6 million.

Mr. Stroud asked the members to follow the review of the GTP PGMP and Budget Summary dated January 3, 2025. The summary is of all bid packages completed as of yesterday including PGMP #6. The estimate for the PGMPs thus far total \$161,568,799. The bid day total is \$166,973,156, a \$5.4 million overrun. The overrun is approximately 3% of the total estimate and represents 2/3 of the project. Barnhill TA Loving estimated the 50% cost estimate of the remaining work is \$81.6 million with contingency and escalation bringing the budget of \$91,942,111 for the remaining 1/3 of the project. The \$91.9 million does not include the fees and insurances. Board member Best asked if the \$5.4 million overrun will be made up somehow. Mr. Stroud stated there has been some value engineering to ensure that we can cover the overrun. Vice Chair McNairy asked for clarification of the project. The work that has been approved without contingencies is \$166,973,156 for the PGMPs. Mr. Stroud explained the \$10 million is the result of removing one paint booth. The total remaining is \$111,043,203. Board member Best asked if the \$111 million remaining will cover the remaining work. Mr. Stroud stated that Ms. Blake had forwarded a letter to everyone from Barnhill TA Loving earlier today which will explain how the remaining work may be completed within budget. Board member Best asked if we were paying for the project without having the work done. It was explained that the allocations have been approved, but the money has not yet been paid. The funds will be paid upon completion.

Mr. Stroud reviewed the document sent to members earlier today. Phase 5 will have 37 bid packages, averaging 6.34 approved bidders for each. Mr. Stroud also reviewed the Value Engineering, which provides a cost savings. With the savings there is a \$16.3 million "buffer." Board member Danny Smith asked if the remaining paint booth is included. Mr. Stroud stated that the paint booth is not included but can be added back to the project if there is enough funding remaining after Phase 5 is bid.

Chairman Hendrickson thanked Mr. Stroud for the presentation. He asked if anyone had any questions. There being no questions or comments, he asked for a motion for PGMP #6.

#### ACTIONS TAKEN

	<p>Board member Danny Smith made the motion to approve the PMGP #6 package. Board member Radford seconded the motion. Ms. Blake conducted a roll call vote:</p> <table> <tr><td>McNairy</td><td>Yes</td></tr> <tr><td>Best</td><td>Yes</td></tr> <tr><td>Fennell</td><td>Yes</td></tr> <tr><td>Lamm</td><td>Yes</td></tr> <tr><td>Mayo</td><td>Yes</td></tr> <tr><td>Radford</td><td>Yes</td></tr> <tr><td>D. Smith</td><td>Yes</td></tr> <tr><td>Tribula</td><td>Yes</td></tr> <tr><td>Wellons</td><td>Yes</td></tr> <tr><td>Wheeler</td><td>Yes</td></tr> <tr><td>Whichard</td><td>Yes</td></tr> <tr><td>Hendrickson</td><td>Yes</td></tr> </table> <p>The motion passed.</p>	McNairy	Yes	Best	Yes	Fennell	Yes	Lamm	Yes	Mayo	Yes	Radford	Yes	D. Smith	Yes	Tribula	Yes	Wellons	Yes	Wheeler	Yes	Whichard	Yes	Hendrickson	Yes
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4. CLOSING COMMENTS/ADJOURNMENT- CHAIRMAN TOM HENDRICKSON	
<b>DISCUSSION</b>	Chairman Hendrickson thanked everyone for their attendance and participation. There being no other discussion, Chairman Hendrickson stated he would accept a motion to adjourn.
<b>ACTIONS TAKEN</b>	Vice Chairman McNairy made the motion to adjourn. Board member Wellons seconded the motion. The motion was approved.